

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING
September 26, 2019

PRESENT: Randy Johnson, Bev Bartlett, Mary Johnson, Mary Derginer, Debi Lundberg, Megan Borchardt, Eileen Littig, Dennis Rader

EXCUSED: Tom Smith, Linda Mamrosh

ABSENT: Amy Payne, Sam Warpinski

ALSO PRESENT: Laurie Ropson, Debra Bowers, Devon Christianson, Christel Giesen, Kristin Willems, Jeremy Slusarek, Ryan Gracyalny, Anita Jahnke, Lucas Schmechel, Patrick Kemp, Molly Callahan, Chris Brodhagen, Norine Riedi

Chairperson Johnson called the meeting to order at 8:30a.m.

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS:

ADOPTIONS OF AGENDA:

Ms. Littig/Ms. Johnson moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF August 22, 2019:

Ms. Bartlett/Ms. Lundberg moved to approve the minutes of August 22, 2018 **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:

None

FINANCE REPORT:

REVIEW AND APPROVAL OF FINANCE REPORT – August 2019:

Ms. Bowers referred to the 2019 Financial Highlights and ADRC and Grounded Café' Summary Report to demonstrate the expenses and revenues for the month of August.

Ms. Littig/Supervisor Borchardt moved to approve the Finance Report – August 2019. **MOTION CARRIED.**

REVIEW OF DONOR DESIGNATED DONATIONS:

No designated donations received in the month of August. Designated expenses were applied for the HVAC system in August 2019.

RYAN GRACYALNY-UPDATE ON VISION, MISSION, VALUES WORK:

Mr. Gracyalny referred to a PowerPoint presentation to review the objectives of the Mission/Vision/Values update and to update the ADRC board of Directors on the progress of this project including:

VALUES:

- **We Put People First**
- **Cultivate Joy**
- **Build Connected Relationships**
- **Inspire innovation**
- **Ignite Action**

VISION:

- All people are valued, celebrated and connected to a life of possibilities.

MISSION:

- Empower and enrich the lives of older adults, adults with disabilities and their caregivers.

Mr. Gracyalny explained next steps are to train the Tenet Team to work with the staff to operationalize the values in 2020. The last step, this year, will be the roll out to staff and board members and finally implementation.

Additional conversation ensued.

Supervisor Borchardt/Ms. Lundberg moved to approve the Mission, Vision and Values as presented. **MOTION CARRIED.**

DIRECTORS REPORT:**A. FAMILY CARE TRANSITION-UPDATE:**

Ms. Christianson shared that the state has approved a limited amount of overtime pay to counties that are working on the Family Care transitions. This will provide some additional time to enroll customers from Care WI to another MCO by December 15, 2019. Ms. Christianson shared that customers will not be auto enrolled if they do not make a change to a new MCO resulting in loss benefits on January 1, 2020. Ms. Christianson will continue to update the board on progress.

B. FORGET ME NOT FUND:

Ms. Bartlett provided a brief history of the Forget Me Not Foundation. Ms. Bartlett shared that this year this foundation will begin to fund programs in Brown County. The foundation has an annual fashion show to raise funds for the foundation and for the first time, this event will be held in Brown County on October 22, 2019. Funding will be available to Brown County non-profit organizations. This includes opportunities for the ADRC of Brown County Dementia Friendly Coalition apply for funds for needed items that other funding will not cover. Ms. Bartlett shared that she has reserved two ADRC sponsored tables for the event and invited all board members to support the foundation by attending the fashion show.

C. LOAN CLOSET UPDATE:

Ms. Christianson shared that the ADRC received a grant to explore possibilities for a community loan closet. There have been planning meetings and there is not an immediate clear model for this project. Ms. Christianson shared that the costs of this program outweigh the income potential and she does not feel that a non-profit organization will be willing to take this over as originally hoped. Ms. Christianson shared that they are looking at alternative models and are collecting surveys from customers that take advantage of this resource in order to gain more insight and information. Additional conversation ensued.

D. COUNTY EXECUTIVE BUDGET MEETING:

Chairperson Johnson will forego this agenda item in order to make time for staff presentation.

STAFF REPORT: ADRC PROGRAM COORDINATION: JEREMY SLUSAREK & TEAM:

Mr. Slusarek began by introducing Chris Brodhagen. Mr. Brodhagen shared that Grounded Café has been steadily increasing sales and is experiencing increasing in catering. Mr. Brodhagen shared that there are many repeat customers and media events highlighting the Grounded Café has helped to get the word out. Grounded has gotten a new Point of Sale software this year and was able to hire a Grounded Ambassador. Lucas Schmechel was hired for this position. He previously was a volunteer trainee with Grounded. Mr. Brodhagen shared that on Tuesdays the Grounded cafe currently receives lunch orders for delivery to the Northern Building downtown. Other downtown locations have reached out with interest in delivering lunch from the Grounded Café as well. The café will soon be accepting online orders, which should create a more efficient process and increase sales as well.

Mr. Slusarek thanked the board for supporting the Grounded Café. Mr. Slusarek introduced Patrick Kemp to the board. Patrick is the congregate meal site assistant. Patrick has been instrumental in getting more people to participate in the meal program. Mr. Kemp thanked the board for the opportunity to work at the ADRC. Mr. Kemp invited board members to come see him and have a meal.

Mr. Slusarek shared examples of feel good, success stories from the Grounded Café including a news story highlighting the café and Lucas Schmechel.

Mr. Slusarek shared some possible future scenarios for the Grounded Café.

Ms. Ropson presented a preview of the new Grounded Café website that will be coming soon.

Mr. Slusarek shared programming updates/changes over the past year including:

- ADRC will no longer be conducting off site trips due to low registrations
- Currently has a St. Norbert intern working on programming for young adults with disabilities
- Rural Community programming opportunities- Denmark and Pulaski
- Building Use policy is complete and waiting for approval from Corp Counsel
- Implemented Building Use Surveys
- Advocacy day had 18 participants, is planning on attending both the Aging and Disability Advocacy days in 2020
- Many new groups are using space including Green Bay Schools

Mr. Slusarek introduced Anita Jahnke to the Board. Ms. Jahnke shared her role and responsibilities as the ADRC Maintenance Assistant and the importance of making the building space welcoming, clean and inclusive for all.

Mr. Slusarek shared some possible future scenarios for ADRC Programming.

LEGISLATIVE UPDATES:

ANNOUNCEMENTS:

Ms. Christianson shared that the ADRC did not win the Ethics in Business award this year, but is honored to be nominated and chosen as a finalist for this award.

New ADRC volunteer Norine Riedi was introduced herself to the ADRC Board.

Molly Callahan introduced herself. Molly has taken the role of the Office Assistant position at the front desk.

Ms. Littig shared that the AUW has released the second Dreamers and Doers book. This book features both Devon Christianson and Patricia Finder-Stone.

NEXT MEETING – October 24, 2019 is the next ADRC Board of Directors Meeting.

ADJOURN:

Ms. Lundberg/Ms. Littig moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:33 a.m.

Respectfully Submitted,
Kristin Willems,
Administrative Services Coordinator